

# Detailed Report of Objectives Included in Plan

A list of all objectives, index scores, target dates, and team members assigned, as well as a description of what the fully implemented objectives will look like.

February 13, 2017

**Northview Middle** NCES - na

Hickory City Schools

Student Success Indicators

Key Indicators are shown in **RED**

## Dimension A - Instructional Excellence and Alignment

### Student support services

<b>A4.06 -</b>	<b>ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)</b>	
	Index:	9 (Priority Score x Opportunity Score)
<b>Plan:</b>	Assigned to:	Miriam Starnes
	Target Date:	06/09/2017
	How it will look when fully met:	All teachers in the school will foster an emotionally safe environment for the students.
<b>Tasks:</b>		
	1. Research, create and implement an advisor/advisee instructional block to take place one time per week beginning the second nine week grading period.	
	Assigned to:	Aimee Sigmon
	Target Completion Date:	03/23/2017
	Comments:	
	2. Create a Google folder for teachers to record evidence of the emotional/social needs of the students in their "What I Need"(W.I.N.) / advisory classes to solicit support staff interventions (counselor, nurse, social worker, etc.).	
	Assigned to:	Miriam Starnes
	Target Completion Date:	12/02/2016
	Comments:	
	3. Provide professional development for all staff members that will equip teachers with strategies to guide students in managing their own behaviors.	
	Assigned to:	Miriam Starnes
	Target Completion Date:	05/26/2017
	Comments:	Professional development will include lesson plans and teaching materials.
	4. Establish a school wide program that involves journal writing and role-play scenarios involving the importance of building social and emotional skills.	
	Assigned to:	Miriam Starnes
	Target Completion Date:	05/26/2017
	Comments:	
<b>Implement:</b>	Percent Task Complete:	0%

## Dimension B - Leadership Capacity

### Strategic planning, mission, and vision

<b>B1.03 -</b>	<b>A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)</b>		
	Index:	9	(Priority Score x Opportunity Score)
<b>Plan:</b>	Assigned to:	Erin Sigmon	
	Target Date:	06/09/2017	
	How it will look when fully met:	Indistar system will reflect meetings being held twice a month in order to review the implementation of effective practices throughout Northview Middle School.	
<b>Tasks:</b>			
	1. Conduct bi-weekly Leadership Team meetings to plan the agenda for School Improvement Team meetings, monitor progress of all goals, and address other school needs.		
	Assigned to:	Erin Sigmon	
	Target Completion Date:	06/09/2017	
	Comments:	Enter dates into calendar for Dischiavi and Sigmon to meet 4th period. Others will be invited as needed.	
	2. Create School Improvement Team meeting agendas and share the agenda with the all School Improvement Team members at least 2 days prior to SIT meetings.		
	Assigned to:	Erin Sigmon	
	Target Completion Date:	06/09/2017	
	Comments:		
	3. Conduct monthly School Improvement Team meetings with School Improvement Plan goals being a focus of discussions. (Agendas in system will document.) Post all meeting agendas to the Northview website.		
	Assigned to:	Erin Sigmon	
	Target Completion Date:	06/09/2017	
	Comments:	Meetings set for Novemeber 21, December 19, January 17, February 20, March 20, April 24, May 22	
<b>Implement:</b>	Percent Task Complete:	0%	

## Dimension B - Leadership Capacity

### Monitoring instruction in school

<b>B3.03 -</b>	<b>The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)</b>		
	Index:	6	(Priority Score x Opportunity Score)
<b>Plan:</b>	Assigned to:	Stephanie Dischiavi	
	Target Date:	05/31/2017	
	How it will look when fully met:	Beginning November 1, 2016 the principal will conduct informal classroom observations of instructional delivery and provide each teacher constructive feedback within three school days of the observation a minimum of two times each grading period. These two informal observations conducted by the principal will be in addition to formal observations required to satisfy the NC Teacher Evaluation process. In addition, the principal will	

continue to participate in weekly content PLCs and will provide individual constructive feedback to all core content teachers no less than twice per nine week grading period. Observation data will be compiled to identify schoolwide performance trends to be reported out at monthly staff meetings.

Tasks:

1. Collaborate with School Improvement Team and Instructional Support Team to identify the observation tool/s to be used for informal observations.

Assigned to: Stephanie Dischiavi

Target Completion Date: 11/01/2016

Comments: NC Rubric (used from formal observations only - teacher evaluation cycle), ELEOT (from advanced Ed) and/or AOL template used for classroom walk-thrus. Teachers will receive feedback and track for other goals.

2. Identify critical "look fors" and strategies for compiling and reporting trend data of the identified "look fors" for monthly data analysis and reporting.

Assigned to: Stephanie Dischiavi

Target Completion Date: 11/01/2016

Comments: 1. Is it safe and orderly?  
2. Rigor - Critical thinking, higher order thinking questions  
3. Learning target/AOL components  
4. Student Engagement/Differentiation

3. Revise and communicate a list of administrative duties to be fulfilled by the Assistant Principal and Principal in order to secure time for the Principal to fulfill instructional leadership goals.

Assigned to: Stephanie Dischiavi

Target Completion Date: 11/07/2016

Comments: Revised administrator responsibilities will be shared at the Monday, December 2 and share staff by NV News. Administrator duties, chain of command, making sure all staff understands "go-to" persons, task management  
Staff will look at list and make sure understand who is responsible for each duty/activity.

4. Create a tracking system to ensure each staff member receives the minimum of two feedback reports on both classroom instructional lessons and PLCs (core content teachers only) for each grading period.

Assigned to: Stephanie Dischiavi

Target Completion Date: 11/30/2016

Comments: PLC is a responsibility to all staff and should have "buy-in" and contribution.  
Individual feedback to each staff member  
Google Doc will be created for Mr. Moore and Mrs. Dischiavi to help track and monitor teachers input  
Data will address norms, classroom musts

Implement:	Percent Task Complete:	0%
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**Dimension C - Professional Capacity**

**Quality of professional development**

**C2.01 - The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)**

Index:	6	(Priority Score x Opportunity Score)
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<b>Plan:</b>	Assigned to:	Bryan Marley
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	Target Date:	06/09/2017
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	How it will look when fully met:	Data walls will include multiple formative and summative assessments, including unit and benchmark assessments given across the district. Data walls will be located in a common location for each grade level (Room 330 - The Nest) All ELA, Math, Science and Social Studies teachers will utilize data to inform their instructional planning and delivery.
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**Tasks:**

1. Administer common assessments and benchmarks within the given testing window.

	Assigned to:	Danny Moore
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	Target Completion Date:	01/16/2017
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	Frequency:	three times a year
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	Comments:	
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2. Score assessments and update data walls within 2 weeks of the given assessment.

	Assigned to:	Stephanie Dischiavi
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	Target Completion Date:	04/28/2017
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	Comments:	Danny Moore will also be responsible for this task.
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3. Analyze assessment data. Individual student skill mastery, cohort mastery, class mastery, subgroup proficiency, etc.).

	Assigned to:	Stephanie Dischiavi
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	Target Completion Date:	04/28/2017
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	Comments:	Use PLC's to analyze data together!
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4. Modify instruction and student grouping based on assessment results. Professional Learning Community (PLC) planning time allocated to co-planning and analyzing data walls to help individualize instruction for students.

	Assigned to:	Stephanie Dischiavi
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	Target Completion Date:	05/19/2017
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	Frequency:	weekly
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	Comments:	Grade Level SIT rep will be responsible for this task for each grade level.
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Implement:	Percent Task Complete:	0%
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**Dimension E - Families and Community**

**Family Engagement**

<b>E1.06 -</b>	<b>The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)</b>		
	Index:	9	(Priority Score x Opportunity Score)
<b>Plan:</b>	Assigned to:	Beverly Ohlendorf	
	Target Date:	06/01/2018	
	How it will look when fully met:	Parents will be aware of how to gather the needed information to help their child be successful in school. The school will regularly communicate methods that parents can use to support their child's academic growth.	
<b>Tasks:</b>			
	1. Expand, update and maintain current information on all internet resources pertaining to the instructional program at Northview Middle School. Ensure the website contains curriculum guide information, academic information and grading practices in order to allow parents to access this data when needed.		
	Assigned to:	Aimee Sigmon	
	Target Completion Date:	01/09/2017	
	Frequency:	monthly	
	Comments:	Teacher websites updated, grades entered within 5 days of collection so that PowerSchool is up to date for parent portal, Northview facebook page is updated with academic and social events.	
	2. Conduct further research on establishing and maintaining home to school connections in order to create shared initiatives across the Northview community.		
	Assigned to:	Melessa Pearson	
	Target Completion Date:	09/15/2017	
	Comments:	We need to research best practices and work with district initiatives to ensure we are meeting the needs of all families.	
	3. Host a Hispanic Heritage Dinner to inform the Hispanic community of their growing student population and successes at Northview, provide access information to student data accounts and instruct parents on the expectations of the Northview Parent-Teacher-Student Compact.		
	Assigned to:	Beverly Ohlendorf	
	Target Completion Date:	04/30/2017	
	Comments:	Promote events that draw in our "missing" populations in afterschool and curriculum based events.	
<b>Implement:</b>	Percent Task Complete:	0%	